

PICK-UP orders PROCEDURE - NOMOQ GmbH

PICK-UP ADDRESS	PICK-UP TIMES
Morschheimer Straße 15 67292 Kirchheimbolanden Germany <ul style="list-style-type: none">Gate 2.2 : Truck max. 10 meters. Always keep the access clear for loading and unloadingGate 3.3 : Truck up to 40 tonnes, reversing recommended for access to Gate 3.3	Monday to Friday From 08:00 AM to 12:00 PM From 01:00 PM to 05:00 PM
	CONTACT PERSON
	LOGISTIC Dept. Michael Roemer +49 63 52 71 89 710

MANDATORY DOCUMENTS FOR THE DRIVER

- Customer Name / Order number **SW-xxxxxx** / Pallets Quantity
- If you have multiple orders, make sure to give all SW numbers to the driver

INSTRUCTIONS

- Driver should present at GATE 3.3 and ring the bell if no one present
- In case of issue, please contact +49 63 52 71 89 710 or ask for **Michael Roemer**
- Note to drivers: overnight stays are not allowed on the premises
- To qualify for tax-free intra-community delivery, you must email a CMR as proof of delivery within 10 calendar days of receiving the goods. If the deadline expires without a response, VAT will be charged.

